

Netaji Mahavidyalaya
Arambagh, Hooghly

Notice 11.09.18

A meeting of the Internal Quality Assurance Cell [IQAC] of this college will be held on 19.09.18 at 1.30 P.M. in the Principal's chamber to discuss the following agenda. Members of the said Cell are requested to attend the meeting.

Agenda :

- (1) To read & confirm the proceedings of the last meeting.
- (2) Review of the plans of action for the session 2017-18.
- (3) Plans of actions for the session 2018-19.
- (4) Preparation of the AQAR for the session 2017-18.
- (5) Preparation of the results of Teacher evaluation by the 3rd year students for the session 2017-18.
- (6) Miscellaneous.

(Dr. A. K. De)

Principal

Principal
Netaji Mahavidyalaya
Arambagh, Hooghly

Members :

1. Mr. Bablu Deb Dutta (External Expert)
2. Mr. Achinta Kundu (Industrialist)
3. Dr. Ashis Paul (Teacher)
4. Prof. Sumita Rani Das (Teacher)
5. Dr. Gopal Ch. Sinha (Teacher)
6. Dr. Jiban Kr. Pal (Teacher)
7. Prof. Tilak Nath Ghosh (Alumni Member)
8. Dr. Biswanath Garai (G.B. Member)
9. Prof. Pradip Kr. Pal (G.B. Member)
10. Sri Santu Bhaluk (Alumni Member)
11. Prof. Sonali Majumdar (Teacher)
12. Dr. Amit S Tiwary (Teacher)
13. Prof. Tunu Rani Bera (Teacher)
14. Sri Basudeb Adhikary (Invited)
15. Sri Ramanuj Mukherjee (Teacher)
16. Sri Pradip Kumar Adhya (Alumni Member)
17. Sri Uday Chand Kundu (Technical Staff)
18. Sri Asit Baran Layek (Community Member)
19. Sri Susanta Kr. Kundu (Technical Staff)
20. Nazir Khan (Alumni Member)

Uday Kr. Nandi

(Uday Kumar Nandi)

Co-ordinator

Co-ordinator

IQAC

Netaji Mahavidyalaya
Arambagh, Hooghly

A meeting of the JGAC of the college is held on 19/09/2018 at 1:30 in the principal's chamber to discuss the following agenda.

Agenda:

1. To read and confirm the proceedings of the last meeting.
2. Review of the plans of action for the session 2017-18
3. Plans of Action for the session 2018-19
4. Preparation of the AGR for the session 2017-18
5. Preparation of the results of Teacher Evaluation by the outgoing 3rd yr. students for the session 2017-18
6. Miscellaneous -

Candidates present

1. ~~_____~~ 19/09/18
2. Uday Kr. Nair 19/09/18
3. Balku B. Satta 19/09/18
4. Gopal Ch. Sinha 19/09/18
5. A. T. 19.9.18
6. Anjita Munjee 19.9.18
7. ~~_____~~ 19.9.18
8. ~~_____~~ 19.9.18
9. Santu Bhattacharya 19.09.18
10. ~~_____~~
11. Amit S. Tiwary 19.09.18
12. N. K. Khan
13. Susanto Kunder
- 14.
- 15.
- 16.
- 17.
- 18.
- 19.

Minutes from the proceedings of the meeting held on 19/09/2018

Before the meeting started paper, the name of Dr. Abhishek Mukherjee was proposed by the Co-ordinator IQAC to be included in the IQAC as a ^{senior} ~~senior~~ ^{senior} teacher member, and it was accepted by all.

Agenda - I. Proceedings of the last meeting held on 09/03/2018 were ~~confir~~ read out by the Co-ordinator, IQAC and confirmed by the house.

Agenda - II: On review of the Plans of action for the session 2017¹⁸, the following things lined up:

a) In terms of skill development programmes, Mr Basudev Adhikari, the Librarian of the college entrusted with the task of looking into the said matter, informed that in continuation of the programmes conducted earlier (as mentioned in Agenda 2), the following programmes were undertaken the details of which are provided below:

Time	Organised	Appeared	Successful
21/3/18	CE Teaching Pt. II	20	04
18/5/18	TCS	37	06

b) Application for PG in Zoology is deferred right now owing to the teaching and non-teaching staff. Application for PG in Sanskrit is under consideration. Since the department having 4 full time teachers are interested to do it. Post that will be considered once the arrangement for a language laboratory for three ^{courses} language and literature, viz. Bengali, English and Sanskrit

Agenda.

Agenda

Agenda

c) Application to UGC for conducting National and International Seminars by the departments of Bengali, Sanskrit, Political Science, Zoology and Education is yet to be done. But it is suggested that it is high time the departments concerned did this so that a few at least can be arranged sometime in February or March. The departments of Sanskrit and Political Science, ~~have already~~ ^{are} ~~in~~ ⁱⁿ touch with the University of Burdwan as collaborators.

d) The plan of demarcation of some bargadar lands of the college and retrieval of the same under the name of the college remains pending for the time being as - i) bargadar is dead but the heir cannot be the owner and ii) The DyB President is not interested in it.

Agendum III: The plans of action for the session 2018-18 were chalked out as follows -

UGC-Sponsored

i) Application for National and International Seminars

ii) Completion of the Sports Complex (second instalment of Rs. 2000000 ~~has~~ ^{has} already been sanctioned to the college. The work of the ~~process~~ ^{construction} is in progress.

iii) Demolition of the old SE/ST Boys' Hostel for SE/ST students and reconstruction of it

Agendum IV: It was unanimously resolved that the Format for AGAR (for the session 2017-18) will be supplied to the departments

concerned after the Pujya Vacation by the Co-ordinator IQAC and then the following

Netaji Mahavidyalaya
Arambagh, Hooghly

Notice 19.01.19

A meeting of the Internal Quality Assurance Cell [IQAC] of this college will be held on 30.01.19 at 1.30 P.M. in the Principal's chamber to discuss the following agenda.
Members of the said Cell are requested to attend the meeting.

Agenda :

- (1) To read & confirm the proceedings of the last meeting.
- (2) Review of the plans of action for the session 2018-19.
- (3) Discussion on furnishing the AQAR(2017-18) as per the new format.
- (4) Discussion about the results of Teacher evaluation by the 3rd year students for the session 2017-18, and follow up actions related to it.
- (5) Discussion about the best practices of the college.
- (6) Miscellaneous.


(Dr A. K. De) 19/01/19
Principal
Principal
Netaji Mahavidyalaya
Arambagh, Hooghly


19/01/19
(Uday Kumar Nandi)
Co-ordinator
Co-ordinator
IQAC
Netaji Mahavidyalaya
Arambagh, Hooghly

Members :

1. Mr. Bablu Deb Dutta (External Expert)
2. Mr. Achinta Kundu (Industrialist)
3. Dr. Ashis Paul (Teacher)
4. Prof. Sumita Rani Das (Teacher)
5. Dr. Gopal Ch. Sinha (Teacher)
6. Dr. Jiban Kr. Pal (Teacher)
7. Prof. Tilak Nath Ghosh (Alumni Member)
8. Dr. Biswanath Garai (G.B. Member)
9. Prof. Pradip Kr. Pal (G.B. Member)
10. Sri Santu Bhaluk (Alumni Member)
11. Prof. Sonali Majumdar (Teacher)
12. Dr. Amit S Tiwary (Teacher)
13. Prof. Tunu Rani Bera (Teacher)
14. Dr. Avijit Mukherjee (Teacher)
15. Sri Basudeb Adhikary (Invitee)
16. Sri Ramanuj Mukherjee (Teacher)
17. Sri Pradip Kumar Adhya (Alumni Member)
18. Sri Uday Chand Kundu (Technical Staff)
19. Sri Asit Baran Layek (Community Member)
20. Sri Susanta Kr. Kundu (Technical Staff)
21. Nazir Khan (Alumni Member)

A meeting of the Internal Quality Assurance Cell (IQAC) of this college ~~held~~ held on 30.01.19 at 1.30 P.M in the Principal's chamber to discuss the following agenda.

- Agenda:
- 1) To read and confirm the proceedings of the last meeting
 - 2) Review of the Plans of action for the session 2018-19
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 - 4) Discussion about the results of Teacher Evaluation by the 3rd yr. students for the session 2017-18, and follow up actions related to it.
 - 5) Discussion about the best practices of the college.
 - 6) Miscellaneous.

- Members present
- 1) ~~Principal~~ 30/01/19.
 - 2) Balka Devi 30/1/19
 - 3) Uday Kr. Nanda 30/1/19
 - 4) Akhanda 30.1.19
 - 5) Achintya Chandra
 - 6) Sumita Rani Das 30.1.19
 - 7) Arijit Mukherjee 30.01.19
 - 8) Santu Ghatak. 30.01.19
 - 9) Sandip Adhikary 30/1/19.
 - 10) Sonali Majumdar 30/1/19
 - 11) Anit S. Das 30/01/19
 - 12) B. Das 30/1/19
 - 13) ~~Principal~~ 30/1/19
 - 14) ~~Principal~~ 30/1/19
 - 15) Uday Chandra 30/1/19
 - 16) Gopal Chandra Ghosh
 - 17) Thani Rani Das 30/1/19
 - 18) Anit Baran Das
 - 19) Nazim Khan
Faculty member

Minutes from the proceedings of the meeting held on 31-01-2019

Agendum I: Proceedings of the last meeting held on 19-09-2018 were read out by the Co-ordinator of the IQAC and confirmed by the house.

Agendum II a) Since UAC has not been sanctioning any kind of grants for the last few months the application to it for organisation of internal/international seminars have ~~been~~ so far been not done. Anyway, the departments of Bengali, Sanskrit and Zoology are requested to apply for the same positively within 15 Feb, 2019.

b) The remaining works of the Sports Complex from the amount ~~applied~~ sanctioned by the UAC for the second instalment have already been done, except painting. It was also stated by the Principal that the U/C of the grants has already been submitted to the UAC.

c) IC/ST Boys' hostel has already been

demolished and project proposal, plan and estimate for the new construction has ^{already} been submitted to Govt. of West Bengal. The project is expected to be sanctioned very soon.

Agendum III: Prof. U.K. Nandi, the Co-ordinator, IBAE stated that the A-BAR for the session as per the new format is going to be furnished and uploaded very shortly. However, a few new things were discussed as follows -

- ① Feedback from parents as well as students would be taken from the next session (2018-19). The ^{written} questionnaire for the parents would be a 10-point one and the parents would have to tick in ^{any of the 4} (good, very good, satisfactory and not satisfactory) choices given. The questionnaire will be sent to the parents either through ^{3rd & 4th} leg post or through the students before the admit cards for the Part-III Final Examination (Honours Courses) be issued to the students and the furnished ^{by the students concerned} forms will have to be submitted at the time of issuing marks sheets of the said examination.

About ^{the} mode, questionnaire and time of feedback from students (particularly if any change from the ~~present~~ ^{existing} system), decision will be taken later on.

- feedback from external visitors by recording their impressions on the college in the visitors' registers to be kept with the Principal.

b) Students' mentoring system - It will be done w.e.f. 2018-19 session in terms of personal as well as academic counselling to the students. It may be started with the first year^(H) students. The departments will do it either groupwise / classwise (as per the students' strength demands) and keep a record in the Khalas to be kept.

provided by the office as early as possible. The records may include name of the department, date and time and venue of counselling, signature of the counsellor(s), signature of the counsellors and a brief statement of the matters discussed connected with the issue.

Side by side with the ^{job-oriented} Career Counselling offered at present by the Career Counselling Cell of the college ^{in the form of} coaching to some students (say 50 at first) will be given for appearing at different civil service examinations ^{and other competitive} examinations at free of cost by the supervision of Netaji Maharajdurg Academy of coaching for Civil service and competitive examinations. Mr. Ramanuj Mukherjee and Dr. Baneswar Kapasi, who among others, applied to the G.B. through the principal will take the initiative of running it by inviting the local S.D.O., B.D.O. and other dignitaries ^{as resource persons} both for motivating and counselling the students. For free coaching in the subjects by the college teachers, consent will be taken in a meeting of the Teachers' Council to be convened by the Secretary T.C. as early as possible.

Agenda item IV: The results of Teacher Evaluation by the ^{outgoing} 3rd yr. Hons. students for the session 2017-18 have already been prepared and submitted to the Principal by Prof. Dr. Gopal Chandra Saha and Prof. C.K. Nanda. As follow up action, the Principal stated that he will call one or two

departments at a time in his chamber in which Dr. Srinivas and Prof. Nandi, apart from the teachers of the departments concerned will be present. He will discuss the strengths and weaknesses of the teachers concerned, and make all concerned aware of how to do better in future mainly in the interest of good results of the students.

Agenda I: Apart from the least practice I (with permission) free studentship for the students obtaining first class/75% marks as per the C.B.C.S in the first university examinations (H), Practice II may consist in a centre for spiritual education, meditation and yoga may be to be launched. This is supposed to be done in a centre to be constructed outside the college campus (on the roadside) from the fund of M.L.A @ LAD, (with permission) Spiritual practice (under the guidance of some monks from Kamarpukur and Jairambali Math and Mission) for the outsiders (the senior citizens mainly) as well as practice in gym and e-learning may be arranged there.

Agenda II: In miscellaneous category, Prof. U.K. Nandi raised the issue of doing what is yet left out to be done for making the library fully automated particularly by launching OPAC (On Line Public Access Catalogue). The Principal asked Mr. Basudeb Adhikary, one of the Central librarians of the college to convene a meeting of the library committee as early as possible to discuss the matter and take necessary action to make the library fully automated, provided the college fund

~~and~~ the interest of the students made

No other issue was raised in the meeting
and it ended with a vote of thanks
to the chair,

A meeting of the Internal Quality Assurance Cell [IQAC] of this college is held on 24-04-2019 at 1:30 P.m in the Principal's chamber to discuss the following agenda

- Agenda - 1. To read and confirm the proceedings of the meeting held on 30.01.2019.
- 2. Discussion about the construction of a separate students' drinking water zone
- 3. Discussion on the construction of the extended part of the SC/ST/Boys' Hostel
- 4. To obtain feedback from students, teachers and parents about the college.
- 5. Discussion about the book purchase programme for CBCS
- 6. Discussion about conducting a programme relating to women's health and hygiene

- Members present -
- ① ~~Principal~~ 24/04/2019
 - ② Uday Kumar Nandi 24-04-2019
 - 3. Gopalchandra Sinha 24/4/19
 - 4. Avijit Prusty 24/4/19
 - 5. Ramani Mukhopadhyay 24/4/2019
 - 6. Uday Choudhary 24/4/19
 - 7. Santu Balaiah 24/04/19
 - 8. Pasudeb Athikary 24/04/19
 - 9. ~~...~~ Ad. 24/04/19
 - 10. ~~...~~ 24/04/19
 - 11. B. K. Prasad 24/04/19
 - 12. Asit Baran Nayak 24.04.19
 - 13. Susanta Kumar Kundu 24.4.19
 - 14. ~~...~~ Prasad 24.04.19
 - 15. Sonali Majumdar 24/4/19
 - 16. Pradip Kumar Pal 24/04/19

Minutes from the meeting of the IQAC of the college held on 24-04-2019

As per item no. 1, (To read and confirm the proceedings of the meeting held on 30.01.2019) The proceedings of the last meeting of the IQAC held on 30-01-2019 were read out by the co-ordinator and they were unanimously confirmed.

As per item no. 2, (Discussion about the construction of a separate students' drinking water zone) The chairperson of the IQAC stated that the existing arrangement for drinking water is not only insufficient but done at an open space. After discussion in the house, it was unanimously resolved that separate shaded safe drinking water zone be created on the southern entry point of the college ground, and at a place on the 1st floor for providing cool and pure water to the students to take care of their health which is a pre-requisite for their academic development.

As per item no. 3, (Discussion on the construction of the Extended part of the SC/ST Boys' Hostel) The Governor of the IQAC raised the issue of accommodation of the SC/ST (Boys) candidates in the Boys' hostel. He pointed out that as per the West Bengal Govt. rules, 22% and 7% seats are reserved for the SC and ST candidates respectively in their admission to the first year courses and that every year these seats are filled up by candidates coming from the distant places mostly of the districts of Midnapur, Bankura and Purulia. So they need hostel facilities as boarders. But the existing hostel has not the capacity to accommodate these ever increasing number of students. After discussion in the house, it was unanimously resolved that the present one-storied Boys' Hostel be converted into a two-storied building with modern toilet facilities to meet the present need. With this end in view, the project and the proposal for the same be sent to the Govt. of West Bengal for the approval of the fund.

As per item no. 4, (To obtain feedback from students, teachers and parents about the college) The co-ordinator of the IQAC apprised the house of the fact that the programme of taking feedback from different stakeholders of the college like the students, teachers and parents about the college is to be obtained. After discussion in the house, it was unanimously decided that different point formats for the aforesaid stakeholders (in the case of the students, candidates of semester-vi) be prepared and issued online and they be filled by the teachers, students and parents (through the students). After getting a feedback, an analysis would be made about the strengths and weakness of the infrastructural and academic condition as well as the office service of the college.

As per item no. 5, (Discussion about the book purchase programme for CBCS)

The co-ordinator of the IQAC raised the issue of book purchase programme which remains pending for a long time. He pointed out that this programme is all the more important in the present context because of the introduction of teaching-learning under CBCS, which is going on in the college. After discussion in the house, it was unanimously decided that very soon the convenor of the library sub-committee be asked to call a meeting of the said committee in which the HODs/senior teachers of various departments be requested to make a list of the books-both in terms of increase of the number of already existing books and purchase of new books as per the demand of the coming semesters. It was also decided that this purchase would be done from the college fund. Approximately Rs. 4 lakhs were sanctioned to be distributed as per the demand of different departments.

As per item no. 6, (Discussion about conducting a programme relating to women's health and hygiene)

The co-ordinator of the IQAC raised the issue of arranging such a programme as related to the health and hygiene of the inmates of the college since good health is one of the key factors behind running the institution smoothly. After a thorough discussion in the house, it was unanimously decided that since the conduct of such kind of a programme at a time for the teaching and non-teaching staff and students would neither be feasible nor so fruitful, programme for one wing would be arranged at first and then for the others. So it was proposed by the chairman that at first a programme for the girl students be conducted. Then it was unanimously resolved that LALANA, the recently introduced menstrual hygiene awareness programme that targets adolescent and young teen-aged girls be arranged sometime before the Independence Day, as it would serve a lot for spreading awareness among the women regarding the problem of monthly cycle faced by every one of them.